

**Student:**

Title, Name and Surname, and Birth Registration Number:

.....

Address of Permanent Residence:

.....

.....

Phone: ..... E-mail: .....

.....

**Addressee:**

University: .....

.....

Faculty .....

.....

Address: .....

.....

.....

In ..... on .....

**SUBJECT**

Application for Social Scholarship in the Academic Year 20..... / 20 .....

I herewith ask you to grant<sup>1</sup>/ re-evaluate the granted amount<sup>1</sup> of social scholarship. Send the social scholarship via bank transfer - IBAN

.....

Thank you for your positive response.

Sincerely,

List of annexes:

1/ information about the applicant and jointly evaluated persons

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<sup>1</sup>cross out, if not applicable

**Annex No. 1/ Information about the applicant and jointly evaluated persons:**

Name, Surname, and Birth Registration Number:

..... Name of the study programme:  
..... Form of studies: Full-time – part-time<sup>1)</sup>  
degree of studies: first – second – first and second joined – third<sup>1)</sup>  
faculty: .....  
year of enrolment for studies (to 1st year) in the stated study programme:  
..... interruption of studies in the stated study programme:  
..... achieved university education: first degree – second degree – third degree<sup>1)</sup>

If I was provided social scholarship during my previous studies, I state: (1) name of the study programme; (2) university; (3) faculty; (4) degree of studies; (5) academic year when social scholarship was provided to me for at least one month, (6) year of enrolment to studies in the stated study programme<sup>2)</sup>:

- a).....
- b).....
- c).....
- d).....
- e).....

I live in common household with<sup>1)</sup>:

- a) parent/parents: father – mother
- b) sibling/siblings: yes (number ..... ) – no
- c) spouse: yes – no
- d) myunprovided child/children: yes (number ..... ) – no
- e) the other parent of my unprovided child (is not my spouse): yes – no
- f) spouse of my parent (step parent): yes – no
- g) child/children of the spouse of my parent (step sibling): yes (number ..... ) – no

Among the jointly evaluated persons there are also seriously disabled persons:  
yes (number ..... ) – no

The number of students at the university in full-form of studies among jointly evaluated persons (except me):  
In the place of permanent residence (within 30 km): .....  
b) Outside of the place of permanent residence<sup>3)</sup>(at least 30 km): .....  
c) Abroad (studies based on the decision of the Ministry of Education, Science, Research and Sportsof the Slovak Republic on the level of university studies of full-time form) – only unprovidedchildren: .....

1) cross out, if not applicable  
2) e.g.: biology, Comenius University, Faculty of Natural Sciences, 1., 200112012, 2012  
3) studying outside of the place of permanent residence shall be considered a) whose place of the university's registered office attended by the student or the place of its workplace outside of its registered office realising that the student's studies is outside of the place of the student's permanent residence and b) the shortest travel distance using regular public bus transport or personal public railway transport between these places is 30 km or more

I herewith declare that all the data stated in the application and its annexes is true and that I am aware of the legal consequences in case false data is stated (subvention fraud pursuant to Section 225 of the Criminal Code).

.....  
Signature of the applicant

As the jointly evaluated person or his/her legal representative I herewith agree with processing of personal data stated in the application for granting social scholarship and in its annexes for the purposes of granting social scholarship, verification of facts influencing the amount and its provision (**name, surname, relationship to the applicant, signature**):

- 1) .....
- 2) .....
- 3) .....
- 4) .....
- 5) .....
- 6) .....

**Persons living in the household shall jointly be evaluated as follows:**

- a) My parent shall be considered if **all** the following conditions are met: **a)** No parent is obliged by a court ruling to provide me with alimony or the court determined the scope of alimony obligation on a proposal after my enrolment to the first university studies; **b)** I was not assigned to foster care before reaching the age of majority; **c)** I am single or I am married and my spouse is an unprovided child; and **d)** I do not have any children;
- b) My sibling shall be considered if **all** the following conditions are met: **a)** The sibling has not reached the age of majority and is in full personal care of the parent who is being jointly evaluated with me or has reached the age of majority and is constantly preparing for a future profession pursuant to a special regulation and prior to reaching the age of majority he/she has not been assigned to foster care; **b)** Not more than one of my parents (i.e. none or one) has been obliged by a court ruling to provide my sibling with alimony or only one of my parents is alive and the living parent has not been obliged by a court ruling to provide my sibling with alimony; **c)** The sibling is single or married and the spouse is an unprovided child; **d)** Me as well as my sibling have no children; **e)** My sibling has not been entitled to disability pension; and **f)** The Sibling has not achieved second degree university education in previous studies;
- c) My spouse shall be considered if **both** of these conditions are met: **a)** He has not been obliged by a court ruling to provide me with alimony; and **b)** He is not an unprovided child;

- d) My unprovided child shall be considered if **both** of these conditions are met: **a)** He/she has not been assigned to foster care; and **b)** He/she has not been assigned to the personal care of the other parent;

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- e) The other parent of my unprovided child, that I am not married to, shall be considered, if **all** the following conditions are met: **a)** My unprovided child is considered jointly with me; **b)** The other parent is not an unprovided child; and **c)** The other parent has not been obliged by a court ruling to provide alimony to my child;
- f) The spouse of my parent (my step parent) shall be considered, if **both** of these conditions are met: My parent is considered jointly with me; and **b)** The spouse of my parent has not been obliged by a court ruling to provide alimony to my parent;
- g) The child of my parent's spouse (my step sibling) shall be considered, if **both** of these conditions are met: **a)** The spouse of my parent is considered jointly with me; and **b)** The child is assigned to personal care of my parent's spouse;

**The application must be accompanied by documents proving the scope of jointly evaluated persons depending on the specific situation of the applicant, mainly:**

- a) Confirmation of school attendance for jointly evaluated persons, receiving child benefits by parents of the applicant for siblings of the applicant or for the applicant, as well as child benefits received by the applicant (in order to prove that the child is unprovided);
- b) Marriage certificate of the applicant, death certificate of the applicant's spouse or parent or document proving the applicant's receiving of orphan's pension, lawful decision defining the alimony obligation of the parent or spouse with regards to the applicant;
- c) **Documents needed for an independent evaluation of the student:** Lease agreement or title deed; confirmation from the employers of the applicant's parents about receiving or not receiving tax bonus; confirmation from the housing association about the number and the list of names of persons living in the apartment with the address of the applicant's permanent residence (if the applicant lives in a town); confirmation from the municipal office about the applicant not sharing the household with his or her parents (if the applicant lives in a municipality); proving the applicant's income equalling 12 times the amount of subsistence minimum of an adult individual for the calendar year preceding the calendar year when the application was submitted (income pursuant to Section 2 (3) of the Decree **shall not be considered** the income of a minor child from among the jointly evaluated persons associated with the calendar month that the subject of income tax up to 1.2 times the amount of subsistence minimum of one adult individual).

**The applicant shall prove the income of jointly evaluated persons especially:**

- a) By the decision of the Social Insurance Agency concerning the provision of the unemployment benefit at the time of submitting the application, for the person

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- from among the jointly evaluated persons receiving the stated benefit (in such a case, no other income shall be documented for this person); by a confirmation from the Social Insurance Agency about the paid unemployment benefit in the previous period in case of permanent registration at the Labour Office of a jointly evaluated person at the time of submitting the application;
- b) By the decision concerning the granting of the old-age pension, disability pension, pension for the years of service, disability pension for the years of service, maternity or parental benefit, if such a pension/such benefit was granted to a jointly evaluated person in the previous or current calendar year, and the jointly evaluated person has had no income for the period of at least three months prior to submitting the application other than the income stated here;
  - c) By an extract from the tax return or by annual settlement of individual income tax pre-payments related with dependent activity and the tax bonus for the previous calendar year; by a confirmation of the employer about the provision of income compensation during temporary work disability in the previous calendar year, by a confirmation about the provided

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- sickness benefits from the Social Insurance Agency in the previous calendar year; by a confirmation about the provided sickness benefits from the Social Insurance Agency at the time of application's submission; by a confirmation from the Office of Labour, Social Affairs and Family about the receipt of the benefit and contribution in material distress; by an overview of provided pensions and fulfilments of the Social Insurance Agency in the previous calendar year; by an overview of social benefits and state social benefits in the previous calendar year; by a confirmation of the employer about the provided allowance for foreign business trips of up to 40% of the claim for per diem stipulated by a special regulation. In case of jointly evaluated persons not submitting a tax return in the Slovak Republic or having income coming from abroad in form of benefits or pensions, this income shall be proved by an official translation of similar documents issued by relevant institutions in the country of income's origin. For the purposes of granting social scholarship, income shall not be considered as income pursuant to Section 4 (3) of Act No. 601/2003 Coll. on Subsistence Minimum and on the Amendment and Supplements to Certain Acts, as amended, and Section 5 (4) (h) through (j) and (l) through (ac) of the Act No. 599/2003 Coll. on Support in Material Distress and on the Amendment and Supplements to Certain Acts, as amended, thus mainly: child benefits, one-time social benefits (*such as a contribution to funeral, one-time benefit in material distress...*), increased pension due to inertia, financial contributions to citizens with serious disability to compensate social effects of their serious disability and contribution to care taking, scholarships, tax bonus;
- d) By a court ruling concerning the definition of child support, by a court ruling concerning the approval of parental agreement on child support, by a request to provide substitute alimony, by a proposal to start execution of a person obliged to provide alimony, by a criminal complaint about a person obliged to provide alimony in case of neglecting this obligation;
  - e) By a card of a person with serious disability, medical opinion containing the level of functional defect;

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In case of jointly evaluated persons who are students studying at a university in full-time form of studies, their declaration on oath concerning the place of their permanent residence shall be provided together with a confirmation of their university concerning their studies, form and place of studies at the time of submitting an application for granting social scholarship. In case of unprovided children being evaluated jointly with the application whose studies at a foreign university pursuant to the decision of the Ministry of Education, Sciences, Research and Sports of the Slovak Republic have been put on the level of full-time form university, relevant decision shall be attached.

The submitted documents must be originals or verified copies. Some universities make it possible for the original to be compared with an attached copy directly by a university staff person. In order to evaluate the claim of an applicant for social scholarship and its amount, the university may ask the applicant to also submit further documents concerning him or her or jointly evaluated persons. Students shall be obliged to additionally submit the requested documents at a time determined by the university; otherwise, the university may interrupt or end the proceedings concerning granting social scholarship to the applicant. The university shall inform every applicant about the granted amount of social scholarship instructing the applicant about the possibilities related to the appeal against the decision.